



# Service / Warranty Request Form

Send to: Elite Home Energy "Service Department" at 10661 Ellis Ave Suite J, Fountain Valley Ca 92708  
or  
Scan and email to "Customercare@elitehomeenergy.com"

REQUEST DATE \_\_\_\_/\_\_\_\_/\_\_\_\_ CUSTOMER \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ CELL \_\_\_\_\_ ALT \_\_\_\_\_

EMAIL \_\_\_\_\_ BEST TIME \_\_\_\_\_

*JOB INFO*

COMPANY \_\_\_\_\_ CONTRACT DATE \_\_\_\_/\_\_\_\_/\_\_\_\_

*DESCRIPTION OF ORIGINAL JOB*

*DESCRIPTION OF SERVICE / WARRANTY ISSUE*

DATE PROBLEM FIRST APPEARED? \_\_\_\_/\_\_\_\_/\_\_\_\_

PICTURES W/ DESCRIPTIONS INCLUDED? YES / NO \_\_\_\_\_

COPY OF CONTRACT INCLUDED? YES / NO \_\_\_\_\_

COPY OF WARRANTY INCLUDED? YES / NO \_\_\_\_\_

*\*\*\*OFFICE USE ONLY\*\*\**

DATE RECEIVED \_\_\_\_/\_\_\_\_/\_\_\_\_ REP \_\_\_\_\_ SERVICE # \_\_\_\_\_

*Service or Warranty?*

SERVICE ITEM (not covered)

WARRANTY ITEM (covered)

*liability?*

COMPANY

CREW

ESTIMATOR

CUSTOMER

*NOTES*